

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

ENGINEERING

Contact person:

Regis NGENZI

Tel. no.:

078 40 57014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	OIL FOR TLB GENERAL SERVICE
Background information	TLB MACHINE
Scope of service(s) or product(s) required	OIL FOR TLB GENERAL SERVICE
Details of recommended supplier	AFRICA LUBRICANT MANUFACTURING COMPANY LIMITED
Motivation for recommending this supplier	Original equipment manufacturer
Estimated Value/Budget and Cost	= 616,800 Rwf =
What other Mine/Mines are using this service(s)/ product(s)?	NYAKABINGO TRINITY
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed, directors of the company, members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation -Budgeted Requisitions


Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

HATABARO J. claudo

Name

Mechanical Supervisor

Designation



Signature

07/10/2024

Date

Regis NGENZI

Name

Eng & Projects Manager

Designation



Signature

07/10/2024

Date

Motivation supported

Joseph

Group Procurement Superintendent



Date


24/10/24

Evode INENA

Name

General Manager

Designation



Signature

07/10/2024

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

TO:
Kigali, Rwanda

RML

Date: OCTOBER, 17 2024

PROFORMA NO.58/RML/2024/10

No	PRODUCT	SPECIFICATION	PACK SIZE (Ltr)	UNIT PRICE PER PACK (ALL TAX EXCL. RWF)	QTY (Nos)	TOTAL PRICE (RWF)
1	GEVITRO TO-4	SAE 50	20L	104,492	5	522,458
VAT (18%)						94,042
GRAND TOTAL (ALL TAX INCL. RWF)						616,500

Terms & Conditions:

1. Price: Price are Inclusive of all local taxes
2. PAYMENT TERMS: CASH
3. Delivery: Product to be collected at ALMC LTD
4. Availability: Product will be available within 5 days after receipt of LPO
5. A/c Details:
 - Account name: Africa Lubricant Manufacturing Company
 - Bank: Guaranty Trust Bank (Rwanda) Limited
 - Account number: 211/203356/1/5100/0
 - Swift Code: GTBIRWRK
 - Currency: RWF
 - Momo code: 0 5 5 5 2 0
6. Price Validity: 30DAYS

For **AFRICA LUBRICANT MANUFACTURING COMPANY LTD**



TWAGIRAYEZU ALEXIS
SALES REPRESENTATIVE



Email: info@almc.rw • TIN/VAT: 103071582

**ALMC Limited • Prime Economic Zone • P.O. Box 1576 Kigali • Rwanda •
Tel: +250 789925428 • Tel: +250 781464947
• GTBANK: 211203356151000**

Justin Karangwa

From: Jeome Sande <jeome.sande@trinity-metals.com>
Sent: Thursday, October 24, 2024 6:25 PM
To: 'Justin Karangwa'
Subject: RE: SSM APPROVAL
Attachments: SSM TLB OIL SAE50.pdf

Approved.

Regards,



Jeome Sande
Group Supply Chain Manager
Trinity Metals Group
Tel: +250 782 369 340 / + 250 722 123 440
Email: jeome.sande@trinity-metals.com
www.trinity-metals.com
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and
Trinity Musha Mines Ltd

Enabling a Better Future.

From: Justin Karangwa [mailto:justin.karangwa@trinity-metals.com]
Sent: Thursday, October 24, 2024 12:10 PM
To: jeome.sande@trinity-metals.com
Subject: SSM APPROVAL

Mrng,

We need your approval for this SSM
Rgrds.



Justin Karangwa
Engineering Administrative Assistant
Trinity Rutongo Mines Ltd
+250 786980006
www.trinity-metals.com