

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

Supply chain / Store & Fleet.	
Contact person: MUTES Aminah	Tel. no.: 0784358573

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Tyres
Background information	We have been using triangle type of tires but it doesn't last long, we decided to use YOKOHAMA type
Scope of service(s) or product(s) required	Tyres for light vehicles.
Details of recommended supplier	Greenleaf.
Motivation for recommending this supplier	He is the only supplier locally for the recommended type of tires.
Estimated Value/Budget and Cost	1,260,000 AUSD.
What other Mine/Mines are using this service(s)/ product(s)?	Trinity Rutango & Mucwabingo Trinity.
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Mu'ESI Aminah.

Name

Store & Fleet Supervisors

Designation



Signature

12/10/2024.

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

Date

MBANZA MISSIONAIRE

Name

G.M.

Designation



Signature

18-10-2024

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date



Greenleaf Motors Limited

Plot D-4 SEZ, Kigali Prime Economic Zone
 P.O.Box 4511, Kigali Rwanda
 +250 (0)783 599 396 / +250 (0)786 736 008
 info@greenleafmotors.rw
 www.greenleafmotors.rw

QUOTATION

Ref No: 4964

Customer
 PIRAN MINING
 Tel: Mob:
 Fitter Group:

Tin No: 100025304
 VAT No: 12823-Y
 Vehicle Reg.: - Type: L200 MITSUBISHI
 Odometer:
 Date: 2024-10-16 08:25:27

The goods mentioned below are offered with no obligation. Goods will be charged at prices effective at the time of delivery, subject to stock availability.

Items Details					
	Availability:	Quantity:	Description:	Unit Cost:	Sub Total:
1.	A	4	YOKOHAMA TYRES	265,000	1,060,000
2.	A	1	WHEEL ALIGNMENT AND BALANCING	0	0

Sub Total:	1,060,000.00
Discount @ 0.00 %	0.00
18% VAT:	190,800.00
Total:	1,250,800.00

For Victoria Motors Limited

T/O = TEMPORARILY OUT OF STOCK - PARTS TO BE ORDERED

A = AVAILABLE IN STOCK

Authorised by: *[Signature]*



Designation: *[Signature]*

TERMS: 50% DEPOSIT FOR ALL PARTS TO BE ORDERED. 100% PAYMENT FOR PARTS TO BE SUPPLIED
 WE RESERVE TO BE PAID 5% OF THE PROFORMA INVOICE VALUE ON WITHDRAW OF THE
 VEHICLE FROM THE WORKSHOP AS OUR LABOUR & PROFESSIONAL CHARGE.
 E & OE
 N.B: THE FINAL INVOICE MAY DIFFER ON COMPLETION OF WORK

Directors: (Rwandan ****) (Ugandan ***);
 Prof. Silas S. B. Iwakabamba (****) Paul Senyoma (***)
 Richard Mugisha (****) Rev. Ben Michael Kiliza (***)
 Dr. Shivan Byamukama (Phd) (****)
 Felix Kabana (****)

Bankers:
 G.T. Bank (Rwanda) Limited
 I & M Bank Rwanda Ltd.
 Bank of Kigali
 2024-10-16 09:26 AM

Sebastian Rutiririza

From: Jeome Sande <jeome.sande@trinity-metals.com>
Sent: Friday, 18 October 2024 10:53
To: 'Joseph Muhiire'; 'Aminah Mutesi'; alexis.nshimiyimana@trinity-metals.com
Cc: 'Sebastian Rutiririza'
Subject: RE: Requesting for approval
Attachments: BID WAIVER00328520241018064058.pdf

Approved the bid waiver for the tires.

Regards,



Jeome Sande
Group Supply Chain Manager
Trinity Metals Group
Tel: +250 782 369 340 / + 250 722 123 440
Email: jeome.sande@trinity-metals.com
www.trinity-metals.com
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and
Trinity Musha Mines Ltd

Enabling a Better Future.

From: Joseph Muhiire [mailto:joseph.muhiire@trinity-metals.com]
Sent: Friday, October 18, 2024 10:37 AM
To: 'Aminah Mutesi' <aminah.mutesi@trinity-metals.com>; alexis.nshimiyimana@trinity-metals.com; 'Jeome Sande' <jeome.sande@trinity-metals.com>
Cc: 'Sebastian Rutiririza' <sebastian.rutiririza@trinity-metals.com>
Subject: RE: Requesting for approval

Dear Amina,
This is approved.

Regards



Joseph Muhiire
Group Procurement Superintendent
Trinity Metals
+250 782 362 936

www.trinity-metals.com

Enabling a Better Future.

Sebastian Rutiririza

From: alexis.nshimiyimana@trinity-metals.com
Sent: Friday, 18 October 2024 09:27
To: 'Aminah Mutesi'; 'Jeome Sande'; 'Joseph Muhiire'
Cc: 'Sebastian Rutiririza'
Subject: RE: Requesting for approval
Attachments: BID WAIVER00328520241018064058.pdf

Dear Aminah,

The attached bid waiver for 4 YOKOHAMA tyres is approved to my DoA. Thanks.

Kind regards,



ALEXIS NSHIMIYIMANA
Group Inventory, Stores and
Logistics Superintendent
+250 782267444
www.trinity-metals.com
Enabling a Better Future

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: 18 October, 2024 09:19 AM
To: alexis.nshimiyimana@trinity-metals.com; 'Jeome Sande' <jeome.sande@trinity-metals.com>; 'Joseph Muhiire' <joseph.muhire@trinity-metals.com>
Cc: 'Sebastian Rutiririza' <sebastian.rutiririza@trinity-metals.com>
Subject: Requesting for approval

Dear All,

We are requesting your approval for the bid waiver (for the tires).

Regards



Aminah Mutesi
Store & Fleet Supervisor
Trinity- Musha
+250 784 358 573
www.trinity-metals.com

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