

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

IT

Contact person:

Rene Ruganji

Tel. no.:

0788309517

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	Certified Ethical Hacker (CEH) for two IT staff
<b>Background information</b>	<p>As part of Trinity Metals' transition from Afrinovators, previously responsible for hosting and securing our email and website services, to Microsoft hosted services, we are now responsible for ensuring the security of these platforms internally. To enhance our team's capabilities in managing this transition, we would like to request training for two staff members:</p> <ol style="list-style-type: none"> <li>1. Rene Ruganji (Trinity Metals Group IT Network Engineer)</li> <li>2. Ineza Merci Olga (Trinity Nyakabingo Mine IT Officer)</li> </ol> <p>The training will focus on managing and securing our email and website services on Microsoft platforms.</p>
<b>Scope of service(s) or product(s) required</b>	Training two staff in Certified Ethical Hacker (CEH), each at 900USD
<b>Details of recommended supplier</b>	<p>Computer Learning Center L.L.C-FZ</p> <p>Nairobi Kenya</p> <p>Contact Person: Caroline Mutembei</p> <p>Email: <a href="mailto:accounts.uae@clc-africa.com">accounts.uae@clc-africa.com</a>, caroline.mutembei@clc-africa.com</p>

<b>Motivation for recommending this supplier</b>	<ol style="list-style-type: none"> <li>1. Trinity Metals has previously collaborated with Computer Learning Center to successfully train our staff, and we were impressed by the high level of expertise and professionalism provided.</li> <li>2. We are confident that Computer Learning Center is well-suited to equip our team with the necessary skills to manage the security of our email and website services hosted on Microsoft platforms.</li> </ol>
<b>Estimated Value/Budget and Cost</b>	\$ 1,800
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	
<b>Additional information</b>	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

RIIGANJI RENE

Name

IT NETWORK ENGINEER

Designation



Signature

14 10 2024

Date

JAMES MUDAHUNGA

Name

NYAKABINGO GENERAL

NEMEYE OLIVIER

Name

GROUP IT MANAGER

Designation



Signature

14 10 2024

Date

Name

Designation

[Signature]

Signature

14 10 2024

Date

Motivation supported

MUHIRE JOSEPH

Group Procurement Superintendent

14 10 2024

Date

[Signature]



Designation

[Signature]

Signature

[Signature]

Date

SANDE JEOME

Group Supply Chain Manager

14 10 2024

Date

[Signature]