



REQUEST FOR ADVANCE PAYMENT


SUPPLIER : SHANDONG CHINA COAL INDUSTRIAL & MINING SUPI Date Required : 9/24/2024

Purchase Order	Amount(USD)
3019	8,950
10%Advance payment	
	8,950

Requestor  
Kabalisa jelly

  
9/24/24

Approved by  
Muhire Joseph

  
24/09/24

Approved for payment  
Muvara Reagan

  
26/09/24

**Rutongo Mines Ltd.**

Masoro Sector, Rulindo District  
P.o. Box 6132  
Tin no: 101907021  
Contact: +250 788 535 310  
Rwanda



**Purchase Order**

<b>Date</b>	<b>Page No</b>
2024/06/27	1/1
<b>PO Number</b>	
PO0000003019	

Supplier:

SHANDONG CHINA COAL INDUSTRIAL & MINING  
SUPPLIES GROUP CO  
11 North of Kiyuan Road , High Tech Zone, Jining City  
  
Shandong  
CHINA

Supplier Reference:	SHA001
Payment Terms:	COD

Deliver To:

Rutongo Mine Ltd - Main Store  
Masoro Sector, Rulindo District

Freight Terms:	Sea freight
Delivery Date:	2024/10/02

<b>Order Placed By:</b>	<b>Order Placed With:</b>	<b>Order Placement Date:</b>
Muhire Joseph	Coco sun	2024/06/26

**PURCHASE ORDER PLACED IN ACCORDANCE WITH RUTONGO MINES LTD GENERAL CONDITIONS OF PURCHASE FOR GOODS WHICH ARE AVAILABLE ON REQUEST**

Item Number	Description	Qty	UOM	Unit Price	Disc	VAT	Extended Price
LOCO-001	STEEL RAIL 15kg/m	1000	EA	58.00	0	0.00	58,000.00
LOCO-002	FISH PLATE	2000	EA	1.50	0	0.00	3,000.00
LOCO-003	FISH BOLT (SET)	8000	EA	0.23	0	0.00	1,840.00
LOCO-006	DOG SPIKES	14000	EA	0.24	0	0.00	3,360.00
LOCO-007	TURNOUT (SET)	6	EA	550.00	0	0.00	3,300.00
NA	THE SHIPPING COST TO DAR ES SALAAM BY SEA	1	EA	20,000.00	0	0.00	20,000.00

**Packaging to be labelled:**  
RUTONGO MINES Ltd  
MASORO SECTOR  
RULINDO DISTRICT  
PO0000003019



AMT excl. VAT	89,500.00
VAT	0.00
<b>TOTAL (USD)</b>	<b>89,500.00</b>

APPROVED:

Purpose of the request (for finance account charging reference):

PR No: PR0000682

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

<i>SUPPLY CHAIN</i>	
<i>KIREMERA TMV</i>	Tel. no.: <i>0780488832</i>

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Rails, Fish Bolts, Fish Plates, Dops Pins Turnout set</i>
Background information	
Scope of service(s) or product(s) required	<i>Rails, Fish Plates, Fish Bolts, Dops Pins Turnout set</i>
Details of recommended supplier	<i>Shandong China Coal Industrial &amp; Mining Supplies Group Co. Ltd</i>
Motivation for recommending this supplier	<i>Original equipment Manufacturer</i>
Estimated Value/Budget and Cost	<i>US\$ 89500</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>Trinity Masha &amp; Nyakabingo</i>
Additional information	<i>Opex Expense</i>

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation – Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

XIXEMELA JMV

Name

STORE ASSISTANCE

Designation

[Signature]

Signature

26/6/2024

Date

Evode Imena

Name

General Manager

Designation

[Signature]

Signature

26-06-2024

Date

Motivation supported

Joseph M

Group Procurement Superintendent

[Signature]

Date

26/06/24

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Group Supply Chain Manager

[Blank]

Date

## Jmv Karemera

---

**From:** alexis.nshimiyimana@trinity-metals.com  
**Sent:** Wednesday, June 26, 2024 11:52  
**To:** 'Jmv Karemera'; 'Jeome Sande'; joseph.muhire@trinity-metals.com  
**Cc:** rml.procurement@trinity-metals.com  
**Subject:** RE: Sole Supplier Motivation  
**Attachments:** Sole supplier.pdf

Please consider this as my approval, thanks.

Kind regards,



**ALEXIS NSHIMIYIMANA**  
Group Inventory, Stores and  
Logistics Superintendent  
+250 782267444  
[www.trinity-metals.com](http://www.trinity-metals.com)  
**Enabling a Better Future**

**From:** Jmv Karemera <jmv.karemera@trinity-metals.com>  
**Sent:** 26 June, 2024 11:05 AM  
**To:** 'Jeome Sande' <jeome.sande@trinity-metals.com>; joseph.muhire@trinity-metals.com;  
alexis.nshimiyimana@trinity-metals.com  
**Subject:** RE: Sole Supplier Motivation

Dear Jeome,  
I corrected the company name and motivation  
Check the attached file.

Thanks!



**JMV KAREMERA**  
Store Assistant  
Trinity Rutongo Mines Ltd  
+250 780 488 832  
[www.trinity-metals.com](http://www.trinity-metals.com)

**From:** Jeome Sande [<mailto:jeome.sande@trinity-metals.com>]  
**Sent:** Wednesday, June 26, 2024 10:33  
**To:** 'Jmv Karemera' <[jmv.karemera@trinity-metals.com](mailto:jmv.karemera@trinity-metals.com)>; [joseph.muhire@trinity-metals.com](mailto:joseph.muhire@trinity-metals.com);  
[alexis.nshimiyimana@trinity-metals.com](mailto:alexis.nshimiyimana@trinity-metals.com)  
**Subject:** RE: Sole Supplier Motivation

Hi JMV,

## Jmv Karemera

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**From:** Jeome Sande <jeome.sande@trinity-metals.com>  
**Sent:** Wednesday, June 26, 2024 11:37  
**To:** 'Jmv Karemera'; joseph.muhi@trinity-metals.com; alexis.nshimiyimana@trinity-metals.com  
**Subject:** RE: Sole Supplier Motivation  
**Attachments:** Sole supplier.pdf

Approved sole supplier source for Rails.

Regards,



**Jeome Sande**  
Group Supply Chain Manager  
Trinity Metals Group  
Tel: +250 782 369 340 / + 250 722 123 440  
Email: [jeome.sande@trinity-metals.com](mailto:jeome.sande@trinity-metals.com)  
[www.trinity-metals.com](http://www.trinity-metals.com)  
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and  
Trinity Musha Mines Ltd

Enabling a Better Future.

**From:** Jmv Karemera [mailto:jmv.karemera@trinity-metals.com]  
**Sent:** Wednesday, June 26, 2024 11:05 AM  
**To:** 'Jeome Sande' <jeome.sande@trinity-metals.com>; joseph.muhi@trinity-metals.com; alexis.nshimiyimana@trinity-metals.com  
**Subject:** RE: Sole Supplier Motivation

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**JMV KAREMERA**  
Store Assistant  
Trinity Rutongo Mines Ltd  
+250 780 488 832  
[www.trinity-metals.com](http://www.trinity-metals.com)

**From:** Jeome Sande [mailto:jeome.sande@trinity-metals.com]  
**Sent:** Wednesday, June 26, 2024 10:33  
**To:** 'Jmv Karemera' <jmv.karemera@trinity-metals.com>; joseph.muhi@trinity-metals.com;









山东中煤工矿物资集团有限公司

SHANDONG CHINA COAL INDUSTRIAL & MINING SUPPLIES GROUP CO., LTD.  
Address: No.11 North of Kaiyuan Road, High-tech Zone, Jining City, Shandong Province, China  
Contact: Coco Sun Email: chinacoal022@chinacoalintl.com Tel: +86 18660760562

Proforma Invoice

To:  
ngo Mines Ltd  
Masoro Sector, P.o.Box 6132  
Kigali-Rwanda  
Email: joseph.muhire@trinity-metals.com  
Tel: +250 782362936

Date: 2024-06-26  
Invoice number: ZMC-240626

No.	Item	Specification	Weight (Kg/Unit)	Photo	Unit	Quantity	Total weight (KGS)	Unit Price EXW (USD)	Total Amount (USD)
1	15Kg/m Rail	GB15KG	91.2		Piece	1000.0	91200.0	US\$58.00	US\$58,000.00
2	15Kg Fishplate	GB15KG Material: Q235	1.4		Piece	2000.0	2800.0	US\$1.50	US\$3,000.00
3	15Kg Fish bolt	GB15KG	0.16		Set	8000.0	1280.0	US\$0.23	US\$1,840.00
4	Dog spike	12*12*120	0.12		Piece	14000.0	1680.0	US\$0.24	US\$3,360.00
5	Left turnout	DK615-2-4	340		Set	3.0	1020.0	US\$550.00	US\$1,650.00
6	Right turnout	DK615-2-4	340		Set	3.0	1020.0	US\$550.00	US\$1,650.00
Include the shipping cost to Dar es salaam Tanzania by sea									US\$20,000.00
Total amount :									US\$89,500.00

SAY USD EIGHTY-NINE THOUSAND AND FIVE HUNDRED ONLY

Remark : Rail with hole, material: Q235, length : 6 meters per piece

Package : will be packed in the 4\*20'GP Container

Price validity period : 2-3 days

Price term: CFR Dar es salaam Port Tanzania

Delivery : about 10 Work days after receiving the Payment

Payment Term: 100% T/T

(1) T/T

Beneficiary Name

Shandong China Coal Industrial and Mining Supplies Group Co., Ltd.

Beneficiary Account Number: 95600022241

Swift Code: CITISGSGXXX or CITISGSG

Country/Region: Singapore

Beneficiary Address:

UNIT 06, 12/F, EMPEROR GROUP CENTRE, 288 HENNESSY RD, WAN CHAI, HONG KONG

Beneficiary Bank: CITIBANK N.A. SINGAPORE BRANCH

Beneficiary Bank Address: 3 Changi Business, Park Crescent, #07-00, Singapore 486026

Bank Code: 7214

Branch Code: 001