

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

<i>IT</i>

Contact person:

<i>Oliver Simon</i>	Tel. no.: <i>250 781268072</i>
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(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Victus i7 Laptop</i>
Background information	
Scope of service(s) or product(s) required	<i>Laptop For Monitoring Superintendent</i>
Details of recommended supplier	<i>Dreams Computer LTD</i>
Motivation for recommending this supplier	<i>This is Very Urgent Needed and Supplier is ready to Delivery in two days</i>
Estimated Value/Budget and Cost	<i>2,100,000 FRW</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>N/A</i>
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Oliver Simbi

Name

IT OFFICER

Designation

[Signature]

Signature

11/09/2024

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

Date

MBANDA MISSIONWATRE

Name

G.M.

Designation

[Signature]

Signature

11-09-2024

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date