

Rutongo Mines Ltd.

Masoro Sector, Rulindo District

P.o. Box 6132

Tin no: 101907021

Contact: +250 788 535 310

Rwanda

**Purchase Order**

Date	Page No
2024/08/27	1/2
PO Number	
PO0000003367	

Supplier:

PAPETERIE VERY CLEAR LTD KIGALI RWANDA
KIGALI RWANDA

Supplier Reference:	PVC001
Payment Terms:	15 days

Deliver To:

Rutongo Mine Ltd - Main Store Masoro Sector, Rulindo District
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Freight Terms:	land freight
Delivery Date:	2024/08/31

Order Placed By:	Order Placed With:	Order Placement Date:
Niyonzims Jean Nepo	Claire	2024/08/26

PURCHASE ORDER PLACED IN ACCORDANCE WITH RUTONGO MINES LTD GENERAL CONDITIONS OF PURCHASE FOR GOODS WHICH ARE AVAILABLE ON REQUEST

Item Number	Description	Qty	UOM	Unit Price	Disc	VAT	Extended Price
NA	A good sized hole punch for punching holes in paper	1		3,000.00	0	457.63	3,000.00
NA	A4 plastic pocket 1pkt	1		3,000.00	0	457.63	3,000.00
NA	Big black files	30		2,000.00	0	9,152.54	60,000.00
NA	Cartridge for printer	1		15,000.00	0	2,288.14	15,000.00
NA	File divider	2		2,000.00	0	610.17	4,000.00
NA	Filing tray	2		5,000.00	0	1,525.42	10,000.00
NA	Glue stick	2		15,000.00	0	4,576.27	30,000.00
NA	Highlight	1		2,000.00	0	305.09	2,000.00
NA	Paper clips	2		2,000.00	0	610.17	4,000.00
NA	Post-it stick note	2		10,000.00	0	3,050.85	20,000.00
NA	Scissor	2		2,000.00	0	610.17	4,000.00
NA	Scotch tape/ clear adhesive tape	1		3,000.00	0	457.63	3,000.00
NA	Staples for the stapler	2		1,500.00	0	457.63	3,000.00
NA	Strong stapler	1		3,500.00	0	533.90	3,500.00
NA	Whiteboard mark	2		1,500.00	0	457.63	3,000.00
NA	Whiteout/ correction fluid	1		5,000.00	0	762.71	5,000.00

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Packaging to be labelled: RUTONGO MINES Ltd MASORO SECTOR RULINDO DISTRICT PO0000003367	AMT excl. VAT	146,186.42
	VAT	26,313.58
	TOTAL (RWF)	172,500.00

APPROVED:	
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Purpose of the request (for finance account charging reference):

PR No: PR0003517