

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

ENGINEERING

Contact person:

RUKUNDO PIDELE

Tel. no.:

0785063496

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	WELDING GENERATOR (DIESEL)
Background information	We need it to help us to improve our daily activities because many time we struggle to finish it on time.
Scope of service(s) or product(s) required	Welding GENERATOR (DIESEL) 4300W, WELDING ROD 1mm - 4mm
Details of recommended supplier	SOPAR HARDWARE LTD
Motivation for recommending this supplier	We recommended this supplier because he is the only supplier who meets with our needs.
Estimated Value/Budget and Cost	3 000 000 RWF (Rwandan Franc)
What other Mine/Mines are using this service(s)/ product(s)?	RUTONGO MINE.
Additional information	The one we are using currently is old and it is not working like it used to be.

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

RUKUNDA

Name

Engineering Supervisor

Designation

(Signature)

Signature

9th/08/2024

Date

Name

JANET M GIM

Designation

(Signature)

Signature

12/08/2024

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date