

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

HR ADMIN	
Contact person: CTUZU2 INKABIRE JOSEPH	Tel. no.: 0782303935

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Products (Camp Equipments)
Background information	
Scope of service(s) or product(s) required	House Furniture (Fridge, iron, kettle, Tv screen, etc)
Details of recommended supplier	HOT Point
Motivation for recommending this supplier	Hot Point has good quality w4 wanted and all items are available ON Their shelves
Estimated Value/Budget and Cost	6,890,500
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	This shop has good quality of products and its prices are reasonable compare to other shop

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

CTVWZS MABIRE Josephine

Name

HR Officer

Designation

[Signature]

Signature

05. Aug. 2024

Date

Charles Khamisa

Name

[Blank]

Designation

HR Manager

Signature

[Signature]

Date 06.08.2024

Motivation supported

Joseph M

Group Procurement Superintendent

[Signature]

Date

05/08/24

Evodo Imeno

Name

General Manager

Designation

[Signature]

Signature

06 Aug - 2024

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Group Supply Chain Manager

[Blank]

Date