

FORM D: REVISION OF A CAPITAL APPLICATION

PROJECT NAME: e-Requisitioning

PROJECT LEADER: Mike Jacklin **CA NO:** _____

DATE: 4 March 2023, Revised September 2023, March 2024
and April 2024

A	PROJECT DESCRIPTION
	<p>January 2023</p> <p>SAGE has been implemented as the standardized Financial ERP System.</p> <p>The software implemented is reliant on paper based transactions and manual capturing:</p> <p>Paper based Stock and Purchase Requisitions which results in operational risk:</p> <ul style="list-style-type: none"> • Originators are not electronically requisitioning from the SAGE Stock Catalogue • Supply Chain are having to manually look up and marry Originator Requisitions to actual stock • Supply Chain have to physically capture the Stock and Purchase Requisitions into SAGE • Inventory algorithm management is not possible due to the unreliability of goods purchased as non stock when they should be stock • Finance is unable to effectively manage budgets before the purchase commitment is made • Request for Quotes are all undertaken manually by e-mail and not through SAGE. • Electronic DoA authorisation is not possible • Management operational reports for Expeditioning, PO management, Performance management is all paper based and subject to error. <p>Stock receipt is problematic due to only local RF currency PO's being placed in SAGE.</p>

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B	REASON FOR THE REVISION
	<p>March 2023 Revision</p> <p>Original 4Flow Quotation for the Trinity Originator to electronically requisition Stock and Non-Stock did not include for the Requisition Originator to electronically load Stock and Non Stock Requisitions <u>directly</u> into SAGE. Now included.</p> <p>In addition, we require the scope to include On Site training and 4Sight has updated their offer to include:</p> <p>a. User Acceptance Testing: To be undertaken at Rutongo. Attended by User Champions: Finance Benon, IT Olivier, Procurement Rogers, Stores & Inventory Alexis, Mining, Engineering.</p> <p>b. On Site Training and Go Live: To be undertaken at each Mine site. Attended by all disciplines who will use the system including the above champions.</p> <p>September 2023 Revision</p> <p>Supply Chain, Finance and IT undertook at Trinity (Rutongo) 16/17 August a Design Workshop with two representatives from 4Flow:</p> <p>The workshop identified the following Out of Scope Processes:</p> <ol style="list-style-type: none"> 1. 4 Flow costs (airline, accommodation and food) has not been included for 4 Flow to attend at Trinity, Design Workshops, User Acceptance Testing to be undertaken at Rutongo and User Training to be undertaken at the 3 Mine Sites. 2. The Design Workshop also identified system processes not included in the original scope and Capital Application <ul style="list-style-type: none"> • Intercompany Purchases • Borrowing explosives and intercompany adjustments • Emergency/Breakdown process • Customized Trinity Specific Training/User • Software for Intercompany and Borrowing <p>March 2024</p> <ol style="list-style-type: none"> 1. Approximately 75 Trinity Originators and Approvers participated in the February 2024 Go Live User Acceptance Testing and User Training. Our scope included for 50 licenses. 4Flow make licenses available in quantities of 50. Additional 50 licenses requested \$ 3 336.00

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2. Go Live was planned to be 7:00 4 March 2024

As a result of Trinity February participation in testing and training, the design team has had to make setup changes to the design over the weekend 2/3 March.

These changes delayed our Go-Live to 17:00 4th Mar in order to ensure optimum system setup and minimize any post Go-Live issues.

As a consequence, the Planned Hand Holding at Rutongo has been moved to Thursday 7 March.

This change has impacted on the return date of the 2 4Flow Project implementers from Thursday 7 March to Friday 8 March. \$ 1 360.00

April 2024

Due to the need to undertake "On the Job" training of Requesters, Approvers and Finance/SC Users, an additional On Site week was motivated for Jacques Bothma, the 4Flow Developer, to undertake Training at the 3 Mine sites, 21 to 25 April 2024.

Additional Training	\$ 2 720
Travel Time.	\$ 1 020
<u>Project Management</u>	<u>\$ 255</u>
Total.	\$ 3 995

C		COSTS	
Approved Costs		\$ 49 240	
Revised Costs		\$ 53 235	
VARIANCE		\$ 3 995	
Additional Rwanda Training 21/25 April	\$ 2 720		
Travel Time.	\$ 1 020		
Project Management	\$ 255		
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D	RISK ASSESSMENT/PREVENTIVE MEASURES INTRODUCED

E	COMMENTS
CFO	
BOARD	

D	APPROVAL

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CFO	
Board	

NOTE: attach additional quotes or supporting documents if necessary

4Flow Quotation and Account Reconciliation Included in the covering e-mail dated 27 May 2024

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