

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department: *SITEC*

Contact person: *Patrice NTAAGBAMANA*

Tel. no.: *0785627391*

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Medical Supplies for Surgery</i>
Background information	<i>One of our employees have had injury from the incident happened last year in November. He needs surgery</i>
Scope of service(s) or product(s) required	<i>Medical Supplies for surgery from pharmacy recommended by KASOMBE hospital</i>
Details of recommended supplier	<i>Core Health Medical LTD KICUKIRO, SILVER BACK MALL 1ST FLOOR</i>
Motivation for recommending this supplier	<i>supplier have been recommended by doctor</i>
Estimated Value/Budget and Cost	<i>1,141,000 Dwf.</i>
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Name: *Patrick Ntagiramba*

Name: *MBANZA MISSIONNAIRE*

Designation: *OTC SECTION LEADER*

Designation: *G.M.*

Signature: 

Signature: 

Date: *22nd July, 2024*

Date: *22/07/2024*

Name

Name

Designation

Designation

Signature

Signature

Date

Date

Motivation supported

Group Procurement Superintendent

> \$ 5 000 Group Supply Chain Manager

Date

Date