

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

Communication Department (K2's office)

Contact person:

Lydia Uwera

Tel. no.:

07805219207

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Participating in Rwanda Mining Magazine
Background information	
Scope of service(s) or product(s) required	Article 1 + 2 pages
Details of recommended supplier	E3 International Ltd does conference, exhibition, events and media.
Motivation for recommending this supplier	This is the only company that is working with RMA to publish this magazine.
Estimated Value/Budget and Cost	1,534,000 Tax included
What other Mine/Mines are using this service(s)/ product(s)?	none
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Uwera Lydia

Name

Group Chairman & Board leader

Designation



Signature

9/07/2024


Date

Evode Imeno

Name

General Manager

Designation



Signature

9-7-2024

Date

Motivation supported

Joseph M

Group Procurement Superintendent



Date

09/07/2024

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

PERFORMA INVOICE

Date 20 06 2024

P I/102/RMM/V1

Attn: Ms Lydia Uwera

Group Communications & Brand Leader.

Rutongo Mines, P.O Box: 6132 Kigali-Rwanda; rutongo@trinity-metals.com

Mob +250 780 592 201

E3 International Ltd, BP 4715, 1/KG 412, Gacuriro, Kinyinya, Kigali, Rwanda.

TIN: 103463781

<u>Item Description:</u>	<u>Price in RWF</u>
ADERTORIL – ADVERT + 2 Pages Editorial.	1,300,000.00
VAT 18%	234,000.00
TOTAL	1,534,000.00

Our Banks: I & M Bank Rwanda | SWIFT: IMRWRWRW

RWF Account: 20057037001

US\$ Account: 20057037002