

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

HR x Admin

Contact person:

STACEE I. JOSELYNE

Tel. no.:

078 230 39 35

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Meals
Background information	
Scope of service(s) or product(s) required	Meals
Details of recommended supplier	KAMUTESI Ruth
Motivation for recommending this supplier	She was <sup>only one</sup> available and ready to deliver <sub>1</sub> On Time
Estimated Value/Budget and Cost	1,481,000
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	



KAMUTESI RUTH/BAR RESTO STATION  
NORTH, RULINDO, MASORO  
TEL: 0788861871  
EMAIL: kamutesiruthgmail.com  
TIN: 103097708



INVOICE TO CASHIER: RUTH/BAR RESTO STATION(103097708)

TIN : 101907021  
Name : RUTONGO MINES LTD

INVOICE NO : 336

Date : 25-06-2024

Item Code	Item Description	Qty	Tax	Unit Price	Total Price
RW2BVXNOX0000001	Fanta Ntoya	340	D	1,000	340,000
RW3NTXNOX0000002	Meal - Lunch (Food)	326	D	3,500	1,141,000

SDC INFORMATION

Date : 25-06-2024 Time : 11:51:22  
SDC ID : SDC010009743  
RECEIPT NUMBER : 335/335NS  
Internal Data :  
RECEIPT NUMBER : 336  
Date : 25-06-2024 Time : 11:51:22  
MRC : WIS00010353  
Powered by EBM v2



Total Rwf	1,481,000.00
Total A-EX Rwf	0.00
Total B-18% Rwf	0.00
Total D	1,481,000.00
Total Tax Rwf	0.00