

MATEEC LTD

We lead the leaders
 Generator Power . Electrical Installations .
 Sales Parts . Filters & Service & Maintenance

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 A/C: 00021-01390294438-42 / CogeBanque
 100013963457 / Bank of Kigali

TIN/TVA : 1064337217

Kigali, ITE 2596A Road, 100m from ISARU Hardware,
 RD15 Ave F HQ 23Ave, Cyprien Chantal Gashyamba Road

PROFORMA INVOICE No: 009

Client: TRINITY BUS SERVICES LTD Date: 11/06/2024

S.N	Descriptions	Quantity	U.P (Rwf)	Amount (Rwf)
1	GROZ METER	1 PC	600000	600000 R
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

TOTAL AMOUNT 600000

(Amount in words)

shamba maza nze amaze ku



**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

<u>Engineering</u>	
Contact person: <u>Francis Ndawura</u>	Tel. no.: <u>0758809244</u>

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<u>O2 METER</u>
Background information	
Scope of service(s) or product(s) required	<u>To be used on fuel bawzer</u>
Details of recommended supplier	<u>MATECO LTD</u>
Motivation for recommending this supplier	<u>This is the only supplier we found on the local market.</u>
Estimated Value/Budget and Cost	<u>600,000 Fmw</u>
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Francis Ndawen

Name

Eng Supt

Designation

[Signature]

Signature

13/06/2024

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date