

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders > \$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request being in the form of a Bid Waiver Motivation/Sole Supplier Motivation
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers but sound reasons exist not to go out on tender to multiple potential bidders before selecting the final supplier
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s)

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**   
(Tick the appropriate box)

Discipline/Department

HR

Contact person

Cyotuku Juelia

Tel no

0982303935

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required

Drinks

Background information

He is the who supply drinks every Party

Scope of service(s) or product(s) required

labour day Party

Details of recommended supplier

FAPROCO LTD

Motivation for recommending this supplier

He is the one who send us crates bottles fresh & he is near by us That's why it can be easy to look after

Estimated Value/Budget and Cost

8,101,000 Fw.

What other Mine/Mines are using this service(s)/ product(s)?

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Additional information

It is very urgent and time to source other supply can be hard

We the undersigned do hereby declare that

Neither I nor any members of my family are directly or indirectly employed directors of the company members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation – Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

CYUZWZ1X9XBIRE JOSALUE

Name

HR Officer

Designation

[Signature]

Signature

10/05/2024

Date

Charles Hamisi

Name

HR Manager

Designation

[Signature]

Signature

10.05.2024

Date

Motivation supported

Joseph Muthira

Group Procurement Superintendent

[Signature]

Date

10/05/24

J. Odhiambo

Name

Rel General Manager

Designation

[Signature]

Signature

10/5/2024

Date

[Blank Name Box]

Name

[Blank Designation Box]

Designation

[Blank Signature Box]

Signature

[Blank Date Box]

Date

Jeane [Signature]

Group Supply Chain Manager

10/05/2024

Date