

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

Processing	
Contact person: MUKUNYIKO James	Tel. no.: 0785301048

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Fabrication of shaft, discs, & small shaft and a protection of spurs
Background information	
Scope of service(s) or product(s) required	For processing use
Details of recommended supplier	Machines outills Ltd
Motivation for recommending this supplier	It is very urgent as the old one is completely worn out This supplier is the one who fabricated it before
Estimated Value/Budget and Cost	1375000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	Rutongo mines
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUNGUWIKO Samuel

Name

Procurement Section leader

Designation

[Signature]

Signature

10/05/2024

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

[Blank]

Group Procurement Superintendent

[Blank]

Date

MBANZA MISSIO KWATRE

Name

GENERAL MANAGER

Designation

[Signature]

Signature

10/05/2024

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

> \$ 5 000 Group Supply Chain Manager

[Blank]

Date