

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

STRC	
Contact person: <u>Mona Wafsha Esperero</u>	Tel. no.: <u>078788 4918</u>

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Head Lamps
Background information	Head lamps are used by workers to lighten their working places
Scope of service(s) or product(s) required	head lamps are PPEs used by workers in underground working areas
Details of recommended supplier	Siga hardware
Motivation for recommending this supplier	only good quality of lamps we can find in Rwanda (locally)
Estimated Value/Budget and Cost	1000000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	Ruhango mines
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**


Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Amaurofora Esperero

Name

SBC

Designation



Signature

07/05/2024

Date

J K M E M

Name

MUSATHUNGA

Designation



Signature

07/05/2024

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

