

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

SHEC		
Contact person: Bernitha TWIBALE	Tel. no.:	0787163888

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	To buy Ambulance
<b>Background information</b>	Ambulance will be bought to help our injured workers to be transported safely from work place the hospital.
<b>Scope of service(s) or product(s) required</b>	4x4 TOYOTA Land CRUISER ambulance
<b>Details of recommended supplier</b>	TOYOTA RWANDA LIMITED BP 3774 Gatuna Rd, KARURUMA, Kigali
<b>Motivation for recommending this supplier</b>	This supplier is the only one that can be able to offer us the type of Ambulance we need here in Rwanda. And they are original equipment manufacturer.
<b>Estimated Value/Budget and Cost</b>	92,344,400 Rwf
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	
<b>Additional information</b>	

H

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Benitha TWEDALE

Name

Act Group OHS Manager

Designation



Signature

22/04/2024

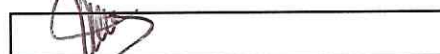
Date

Evode Imena

Name

G.M

Designation



Signature

22-04-2024

Date

Motivation supported

Joseph Muhire

Group Procurement Superintendent



Date

22/04/2024

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Jeane 

Group Supply Chain Manager

22/04/2024

Date