

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

HR & ADMIN

Contact person:

0782303935 (Guzo Josepha)

Tel. no.:

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Commemoration Requirement
Background information	
Scope of service(s) or product(s) required	Tents, Decoration, Flowers, Banners, Medals, Scarfs...
Details of recommended supplier	NGENDATTAYO Jean Claude.
Motivation for recommending this supplier	She has good quality and she even work with us last time
Estimated Value/Budget and Cost	1,216,000
What other Mine/Mines are using this service(s)/ product(s)?	None
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

*Ex 2020 NGABIRE JOSEPH*

Name

*HR officer*

Designation

*[Signature]*

Signature

*23/04/2024*

Date

*Charles Khamisa*

Name

*HR Manager*

Designation

*[Signature]*

Signature

*23.04.2024*

Date

Motivation supported

*Joseph Mutha*

Group Procurement Superintendent

*4/23/24*

Date

*Approved by  
Emmanuel [Signature]*

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

NGENDA HAYO Jean Claude

Tel: 0788765172

TIN: 102281085

Compte : 52111/CSS

Italiki ...18.../.....4...../2024

## FACTURE PROFORMA

NO	Designation	Qte	P.U	P.T
1	Indabo	15	15000	225000
2	Decolation	1	609000	609000
3	Imikenyero	20	5000	100000
4	Bougies	200	150	30000
5	Papier mouchoirs	20	300	6000
6	Sonolisation	1	80000	80000
7	Forari	20	1000	20000
8	Imidali	30	3000	90000
9	Amakote	8	7000	56000
	<b>TOTAL</b>			<b>1216000</b>

The total amount is **one million two hundred sixteen thousands rwandan francs (1,216,000Rfw)**, VAT not included .

NGENDA HAYO Jean Claude  
Umuyobozi w'UBUGENI DECOR



MBENDAHAYO JEAN CLAUDE  
NORTH KICUMBI SYUMBA KICUMBI SYUMBA  
TEL: 0788765172  
EMAIL: mbayah1@yahoo.fr  
TIN: 102281085  
CASHIER: MBENDAHAYO JEAN CLAUDE (R555)

CLIENT TIN: 101907021  
CLIENT NAME: RUTONGO MINES LTD

buji vloye  
RW3NTX0X00000031  
150,00x200 36,000.00TAX D  
amato ya gubuguba  
RW3NTX0X00000027  
7,000,00x50 84,000.00TAX D  
Inkwayane Medoptera  
RW38000X00000019  
6,000.00x30 108,000.00TAX D  
mbabo ya inkwayane  
RW38000X00000019  
15,000.00x15 225,000.00TAX D  
papier mouchots  
RW38000X00000004  
300.00x20 6,000.00TAX D  
imidi  
RW3NTX0X00000020  
3,000.00x30 90,000.00TAX D  
forod  
RW38000X00000021  
1,800.00x20 36,000.00TAX D  
Sondelton  
RW3NTX0X00000028  
80,000.00x1 80,000.00TAX D  
decolation  
RW3NTX0X00000080  
600,000.00x1 600,000.00TAX D  
  
TOTAL 1,216,000.00  
TOTAL A-EX 0.00  
TOTAL TAX-B 0.00  
TOTAL B-10% 0.00  
TOTAL D 1,216,000.00  
TOTAL TAX-D 0  
TOTAL TAX 0.00

CASH 1,216,000.00

ITEM NUMBER: 9

SDC INFORMATION

Date: 18-04-2024 Time: 19:11:07

SDC ID: SDC010808246

RECEIPT NUMBER: 380/38086

Intercept Date:

KCGQ-LCV-86WV-JSNJ-64RY-YFWD-GA

Receipt Signature:

DCLX-LSPV-BLLY-4AQN

RECEIPT NUMBER: 380

Date: 18-04-2024 Time: 19:11:07

MRC: W60866622

End of Legal Receipt

Powered by EBM v2

10228108500DCLXLPVBLLYAQN



Republic  
Of  
Rwanda

E-Filing Tax Acknowledgement Receipt

Rwanda  
Revenue  
Authority



Full Name : Jean Claude NGENDAHAYO

Tax

GICUMBI TC

TIN: 102281085

Tax Type: PIT-FLAT AMOUNT

Doc No:

0618263935

From Date : 01-Jan-2023

To Date : 31-Dec-2023

Submitted Date: 23-Mar-2024

Assess No: 22470412

Declaration Due Date: 02-Apr-2024

Payment Due Date: 02-Apr-2024

Tax To Pay: 165,000

Penalty To Pay: 0

Interest To Pay: 0

Tax Paid: 165,000

Penalty Paid: 0

Interest Paid: 0

Total Tax Due: 0



01-Apr-24



Republic of Rwanda



Rwanda Revenue Authority

TRADING LICENSE CERTIFICATE / ICYEMEZO CY'UMUSORO W'IPATANTI

2023

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Serial No: 49626142

TIN/ NUMERO IRANGA USORA:102281085

TAXPAYER NAME/COMPANY Jean Claude NGENDAHAYO

BUSINESS SECTION: OTHERS\_PROFIT-ORIENTED\_ACTIVITIES

UNIT/BRANCH NAME/PLATE NO: UBUGENI

DISTRICT /AKARERE: GICUMBI

SECTOR/UMURENGE: Byumba

CELL/ AKAGARI : Gacurabwenge

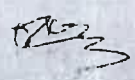
VILLAGE/ UMUDUGUDU: Gashirwe

AMOUNT PAID/UMUSORO WISHYUWE: 30000.0 RWF

ISSUED ON /ITANZWE KU WA: 30-01-2023

Karasira Ernest

DC FOR REGIONS AND DECENTRALIZED TAXES

  
NATU. UMUKONO



Republic of Rwanda

Rwanda Revenue Authority

TRADING LICENSE CERTIFICATE / ICYEMEZO CY'UMUSORO W'IPATANTI



2024 (Q1 and Q2)

Serial No : 54439361

TIN/ NUMERO IRANGA USORA:102281085

TAXPAYER NAME/COMPANY Jean Claude NGENDAHAYO

BUSINESS SECTION: OTHERS\_PROFIT-ORIENTED\_ACTIVITIES

UNIT/BRANCH NAME/PLATE NO: UBUGENI

DISTRICT /AKARERE: GICUMBI

SECTOR/UMURENGE: Byumba

CELL/ AKAGARI Gacurabwenge

VILLAGE/ UMUDUGUDU: Gashirwe

AMOUNT PAID/UMUSORO WISHYUWE: 60000 RWF

ISSUED ON /ITANZWE KU WA: 09-04-2024

Karasira Ernest

AC FOR PROVINCIAL & DECENTRALIZED REVENUE DIVISION

SIGNATURE / UMUKONO