

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

Supply chain / Procurement	
Contact person: Sebastian R	Tel. no.: 0788575839

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Yellow machine spares
Background information	Repair of Fe Feb
Scope of service(s) or product(s) required	Battery & side mirror for SW 02
Details of recommended supplier	Traclafric Rwanda
Motivation for recommending this supplier	This is the Cat representative in Rwanda & he is the one who have the requested spares
Estimated Value/Budget and Cost	2,631,399 RFW
What other Mine/Mines are using this service(s)/ product(s)?	N/A
Additional information	N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

*Sebastian Rutledge*

Name

*Procurement Supervisor*

Designation

*[Signature]*

Signature

*18/04/2024*

Date

[ ]

Name

[ ]

Designation

[ ]

Signature

[ ]

Date

Motivation supported

[ ]

Group Procurement Superintendent

[ ]

Date

[ ]

Name

*G.M approved on email attached*

Designation

[ ]

Signature

[ ]

Date

[ ]

Name

[ ]

Designation

[ ]

Signature

[ ]

Date

[ ]

> \$ 5 000 Group Supply Chain Manager

[ ]

Date



World Class Services in Africa

COMPANY **PIRAN RWANDA LTD**  
Kigali City Tower, Avenue  
Nyarugenge  
  
VAT No. 00000000

QUOTE No. DV 41006773-1  
Internal No. : 41006773

Customer No. : 1058236

Date : 16/04/2024  
End of validity : 16/05/2024

Page 1 / 1

Operator VEDASTE MURINDABIGWI  
Branch 10 - KIGALI  
Customer reference 966H / RYF01329  
Salesman NON PRECISE

Line	Reference	Description	Quantity	Unit price	Discount	Net U/P	Net Amt
5	CAT	BATTERY	2	800 000		800 000	1 600 000
	Available quantity	NA					
10	CAT	MIRROR	1	629 999		629 999	629 999
	Available quantity	NA					
						Total excl. VAT	2 229 999

BATTERIES ARE AVAILABLE IN OUR STORE

LEAD TIME FOR MIRROR : 10 DAYS

Weight 107,230  
Payment CASH  
Due date NET

VAT code	VAT%	Net Amt	Misc. Costs	VAT Excl Base	VAT amount	Amount VAT Inc
1 BIENS TAUX NORMAL	18,00	2 229 999	0	2 229 999	401 400	2 631 399
					<b>Total excl. VAT</b>	<b>2 229 999</b>
					<b>VAT Total</b>	<b>401 400</b>
					<b>TOTAL incl. VAT</b>	<b>2 631 399</b>
					Currency	RW

TWO MILLIONS SIX HUNDRED THIRTY-ONE THOUSAND THREE HUNDRED NINETY-NINE

**TRACTAFRIC EQUIPMENT RWANDA**

Georges GATERA +250(0) 788 30 03 88 [georges.gatera@tractafric.com](mailto:georges.gatera@tractafric.com)

Province Umujyi wa Kigali-District Kicukiro-Route Magerwa KK 6 Ave Kigali City. BP 4537 Tel.+250 280 414 338 • Cpte : BK : 00040-00 309432-35 (Frw),  
00040-00309433-36 (USD), 00040-00309434-37(Euro) ; Swift : BKIGRWRW • ECOBANK : 0010013800949601(Frw), 00110138 009496019 (USD),  
00110138 00949602 ; Swift : ECOCRWRW • Société Prive à Responsabilité Limitée de 2 345 000 000 Fr Rwandais. TIN. 10205959

[www.tractafric-equipment.com](http://www.tractafric-equipment.com)

**janvier.nkusi@trinity-metals.com**

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**From:** Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>  
**Sent:** Thursday, April 18, 2024 1:02 AM  
**To:** missionnaire.mbanza@trinity-metals.com  
**Cc:** 'Janvier Nkusi'; francis.ndawura@trinity-metals.com; oligene.niyigena@trinity-metals.com  
**Subject:** S. S for Approval  
**Attachments:** SOLE SUPPLIER FOR FEL02.pdf

Dear GM,  
Attached sole source for Fel02 spares from Tractafric need your approval.  
Thanks.



**Sebastian Rutiririza**  
Procurement Supervisor  
Piran Musha  
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