

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

IT Department

Contact person:

Olivier Nemeve

Tel. no.:

0788319344

**(Approved document to be attached to the Purchase Requisition)**

<b>Product(s) or service(s) required</b>	Football Kits
<b>Background information</b>	We For the upcoming Labor Day football competition at Trinity Metals
<b>Scope of service(s) or product(s) required</b>	We need to maintain uniformity in equipment standards.
<b>Details of recommended supplier</b>	IDENTINTE SPORTIVE LTD
<b>Motivation for recommending this supplier</b>	Given the urgent need for a high volume of equipment for the upcoming football event scheduled for this Saturday, it is essential to partner with a supplier who can fulfill our requirements promptly. By choosing a single sole supplier who already has the necessary football kits readily available in their inventory, we can ensure timely procurement and seamless logistics for the event. This approach eliminates the need for sourcing from multiple vendors, reducing complexity and potential delays.
<b>Estimated Value/Budget and Cost</b>	3,220,000 Rwf
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	

**Additional information**

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Olivier Nemeve

Name

Group IT Manager

Designation



Signature

15/04/2024

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

Date

Group Supply Chain Manager

Date