

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION   
(Tick the appropriate box)

Discipline/Department:

*Supply Chain / stocks*

Contact person:

*Aminah MUTESI*

Tel. no.:

*0783*

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Small bags, Nails, Tools,</i>
Background information	
Scope of service(s) or product(s) required	<i>For mining Support</i>
Details of recommended supplier	<i>Your Great Bags Ltd</i>
Motivation for recommending this supplier	<i>This is a local supplier in Musita we decide to use him as to work with community.</i>
Estimated Value/Budget and Cost	<i>= 2 725 000 RWF =</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>N/A</i>
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation – Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUTESI Aminah

Name

Stores & Fleet Supervisor

Designation

[Signature]

Signature

12/9/2023

Date

Gilbert H

Name

FAM

Designation

[Signature]

Signature

12.09.2023

Date

Motivation supported

Birishyo Rogers

Group Procurement Superintendent

22/09/2023

Date

Ewode Imene

Name

General Manager

Designation

[Signature]

Signature

13-09-2023

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date